



Swan Lake Christmas Hill Nature Sanctuary Society

Annual General Meeting

Thursday, June 12th, 2025 at Swan Lake Nature House

Social 4:45 – 5:30 pm Business Meeting 5:30 – 6:30 pm

Territorial Acknowledgement by Cara Gibson.

Remarks from Saanich Councillor, Karen Harper

Chair's Welcome

Sharon Daly, Board Chair, welcomed members, Staff and Board to the 2025 AGM.

1. **Call to Order:** Sharon Daly called the meeting to order at 5:44 pm.
Quorum has been achieved for the meeting.
Minutes taken by: Lynn Young
2. **Introductions:** Sharon Daly introduced Board members and expressed her thanks to the Board, Staff members and Volunteers for their dedication, commitment and efforts on behalf of the Nature Sanctuary.

3. Approval of Agenda:

Motion: "That the agenda for the 2025 Annual General meeting be adopted as presented."

Moved: Diane Glover

Second: Ann Topp

Carried

4. Approval of the 2024 AGM Minutes:

Motion: "That the meeting minutes from the Annual General Meeting on June 13, 2024 – 5:30 pm be adopted as presented."

Moved: Roger Harmston

Second: Robert Dick

Carried

5. Chair's Remarks:

Sharon acknowledged the passion, dedication and leadership of our ED, Cara Gibson, and expressed her sincere gratitude and appreciation for Cara's work on behalf of the Nature Sanctuary.

6. Presentation by Executive Director

Cara Gibson presented a slideshow of the Annual Report 2024 and answered questions from members.

7. Auditor's Report:

Lenora Lee, Audit Partner with KPMG LLP, presented a report of the 2024 Financial Statements.

Motion: "That the firm KPMG be reappointed as auditors to complete the financial statements for the fiscal year ending 2025 and that the Board of Directors be authorized to fix the remuneration for these services."

Moved: Rick Marshall

Second: Diane Glover **Carried**

8. Endowment Fund Report:

Presented by Maureen Butler, Treasurer.

9. Nomination Committee Report:

Sharon Daly is standing for re-election for a one-year term. Maureen Butler, Jane Cameron, Brian Lawson and Matthew Wilson are standing for election for two-year terms.

Motion: "That the slate of candidates presented be acclaimed."

Moved: Robert Dick

Second: Ann Topp **Carried**

10. Other Business

11. Next meeting: June 11, 2026

12. Adjournment:

Motion: "To adjourn the 2025 Annual General Meeting"

Moved: Lynn Young

Seconded: Robert Dick **Carried**

The 2025 Annual General Meeting is officially adjourned at 6:22 pm