



Swan Lake Nature Sanctuary

Minutes of the Annual General Meeting 2024

Swan Lake Christmas Hill Nature Sanctuary Society
3873 Swan Lake Road, Victoria, BC
June 13, 2024 – 5:30pm

1. Chair's Welcome

Lynn Young, Board Secretary, welcomed members, Staff and Board to the 2024 AGM.

2. Territorial Acknowledgment, Cara Gibson

3. **Call to Order:** Lynn Young called the meeting to order at 5:36 pm.
Quorum has been achieved for the meeting.
Minutes taken by: Kirsten Grove-White

4. **Introductions:** Lynn Young introduced Board and Staff members, and acknowledged their dedication, commitment and efforts on behalf of the Nature Sanctuary.

5. Approval of Agenda:

Motion: "That the agenda for the 2024 Annual General meeting be adopted as presented."

Moved: Robert Dick **Second:** Betty Leitch **Carried**

6. Approval of the 2023 AGM Minutes:

Motion: "That the meeting minutes from the Annual General Meeting on June 8, 2023 – 5:30 pm be adopted as presented."

Moved: Jim Cuthbert **Second:** Terry Morrison **Carried**

7. Chair's Remarks:

In the absence of the Chair, Sharon Daly, the Chair's Remarks have been incorporated into the Presentation by the Executive Director.

Motion: "That the basic annual membership fee remain at \$35 for January 1 – December 31, 2025."

Moved: Janet Cook **Second:** Betty Thacker **Carried**

8. Presentation by Executive Director

Cara Gibson presented a slideshow of the Annual Report 2023 and answered questions from members.

9. Auditor's Report:

Lenora Lee, Audit Partner with KPMG LLP, presented a video report of the 2023 Financial Statements. The independent auditor's report states that

Motion: "That the firm KPMG be reappointed as auditors to complete the financial statements for the fiscal year ending 2024 and that the Board of Directors be authorized to fix the remuneration for these services."

Moved: Robert Dick **Second:** Betty Leitch **Carried**

10. Endowment Fund Report: Presented by Maureen Butler, Treasurer.

11. Nomination Committee Report:

Lynn Young and Rick Marshall are standing for re-election. Pablo Melo and Shamus Reid are standing for election.

Motion: "That the slate of candidates presented be acclaimed."

Moved: Terry Morrison **Second:** Robert Dick **Carried**

12. Other Business

Motion: "To approve the 2024 revisions to the Swan Lake Christmas Hill Nature Sanctuary Society Bylaws (2023) that were included in the Annual General Meeting materials."

Moved: Jim Cuthbert **Seconded:** Betty Leitch **Carried**

13. Next meeting: June 12, 2025

14. Adjournment:

Motion: "To adjourn the 2024 Annual General Meeting"

Moved: Robert Dick **Seconded:** Terry Morrison **Carried**

The 2024 Annual General Meeting is officially adjourned at 6:24pm