



Minutes of the Annual General Meeting 2021

Swan Lake Christmas Hill Nature Sanctuary Society
3873 Swan Lake Road, Victoria, BC

June 10, 2021 – 5:30pm

1. Chair's Welcome

Fallon Lindsay, Board Chair, welcomed members, guests, staff and Board to the 2021 AGM.

2. Territorial Acknowledgment

Fallon Lindsay acknowledged that we work and learn on the traditional lands of the Lekwungen peoples, the first stewards of this land.

3. **Guests and attendees:** Lenora Lee (Audit Partner, KPMG), see attached Registration List - AGM 2021

Minutes taken by: Lynn Young

4. **Call to Order:** Chair Fallon Lindsay called the meeting to order at 5:37 pm.
Quorum has been achieved for the meeting.

Fallon Lindsay introduced the staff team (Jay Rastogi, Ben Milligan, Julia Dawson, Erica Van Dyk, Kalene Lilloco, and Cara Gibson)

Fallon introduced the Board as per photos on website (Sharon Daly, Hugh Carruthers, Christine Morissette, Kalina Noel, Lynn Young, Mary-Ethel Audley, Rick Marshall, Claudia Copley)

5. Approval of Agenda:

Motion: "That the agenda for the 2021 Annual General meeting be adopted as presented."

Moved: Terry Morrison

Second: Christine Morissette

Carried

6. Approval of the Minutes of the Oct. 20, 2020 Annual General Meeting:

Motion: "That the meeting minutes from the Virtual Annual General Meeting on October 15, 2020 – 5:30 pm be adopted as presented."

Moved: Robert Dick

Second: Sharon Daly **Carried**

7. Chair's Remarks: As reported by Fallon Lindsay, Chair: Please see appendix.

8. Presentation by Executive Director

9. Auditor's Report

Review 2020 Financial Statements:

Lenora Lee, Audit Partner with KPMG LLP, presented a video report of the Financial Statements. The independent auditor's report states that there are no significant issues or deficiencies and processes are indicative of sound financial management. The Chair thanks KPMG and called for the following motions:

Motion: "That final Financial Statements for the fiscal year ending 2020 be adopted as presented."

Moved: Haji Charania

Second: Robert Dick **Carried**

Resolution to appoint Auditor for Fiscal Year ending 2021:

Motion: "That the firm KPMG be reappointed as auditors to complete the financial statements for the fiscal year ending 2021 and that the Board of Directors be authorized to fix the remuneration for these services."

Moved: Haji Charania

Second: Robert Dick **Carried**

10. Endowment Fund Report:

As reported by Treasurer, Hugh Carruthers: Please see appendix

11. Nomination Committee Report:

All candidates are joining by acclamation as there are the same number of candidates as vacancies.

Therefore the new Board members, appointed by acclamation, are Carrie Andersen, Robert Dick and Jordan Sandwith. Welcome, everyone!

Motion: "That the slate of candidates presented be acclaimed."

Moved: Christine Morissette

Second: Mary-Ethel Audley **Carried**

Motion passed unanimously.

12. Bylaw Revision:

Motion: "That the revised bylaws be approved as presented in the AGM materials"

Moved: Mary-Ethel Audley

Second: Robert Dick **Carried**

13. Other Business

14. Next meeting: June 9th, 2022

15. Adjournment 6:22 pm