



Minutes of the Annual General Meeting 2022

Swan Lake Christmas Hill Nature Sanctuary Society
3873 Swan Lake Road, Victoria, BC

June 9, 2022 – 5:30pm

1. Chair's Welcome

Sharon Daly, Board Chair, welcomed members, Staff and Board to the 2022 AGM.

2. Territorial Acknowledgment

Sharon Daly acknowledged that we work and learn on the traditional lands of the Lekwungen peoples, the first stewards of this land.

3. **Call to Order:** Chair Sharon Daly called the meeting to order at 5:33 pm.
Quorum has been achieved for the meeting.
Minutes taken by: Lynn Young

4. **Introductions:** Sharon Daly introduced Board members and Staff members, and acknowledged their dedication, commitment and efforts on behalf of the Nature Sanctuary.

5. Approval of Agenda:

Motion: "That the agenda for the 2022 Annual General meeting be adopted as presented."

Moved: Robert Dick

Second: Fallon Lindsay **Carried**

6. Approval of the Minutes of the Oct. 20, 2022, Annual General Meeting:

Motion: "That the meeting minutes from the Virtual Annual General Meeting on June 10, 2021 – 5:30 pm be adopted as presented."

Moved: Lynn Young

Second: Judith Owens **Carried**

7. **Chair's Remarks:** Sharon Daly acknowledged the extraordinary leadership and work of the staff team during the challenging times of COVID.

The Staff and Board teams came together to create the 2022-2025 Strategic Plan which was approved by the Board in early 2022. This new Strategic Plan will guide all our work at the Nature Sanctuary in the coming years.

Sharon Daly expressed her appreciation for the dedication, passion and contributions of 3 Directors who are leaving for the board after the AGM: Fallon Lindsay, Christine Morissette and Claudia Copley.

Membership fees will remain the same for the coming year.

Motion: "That the annual membership fees remain at \$35 for 2023".

Moved: Robert Dick

Second: Haji Charania **Carried**

8. Presentation by Executive Director

9. Auditor's Report

Review 2021 Financial Statements:

Lenora Lee, Audit Partner with KPMG LLP, presented a video report of the Financial Statements. The independent auditor's report states that there are no significant issues or deficiencies, and processes are indicative of sound financial management.

Resolution to appoint Auditor for Fiscal Year ending 2022:

Motion: "That the firm KPMG be reappointed as auditors to complete the financial statements for the fiscal year ending 2022 and that the Board of Directors be authorized to fix the remuneration for these services."

Moved: Hugh Carruthers

Second: Lynn Young **Carried**

10. Endowment Fund Report:

Reported by Treasurer, Hugh Carruthers.

11. Nomination Committee Report:

Lynn Young and Rick Marshall are standing for re-election for a further two- year term.

Motion: "That the slate of candidates presented be acclaimed."

Moved: Joan Cowley

Second: Robert Dick **Carried**

12. Other Business

13. Next meeting: June 8, 2023

14. Adjournment 6:18 pm