



Swan Lake Christmas Hill Nature Sanctuary Society

Board Meeting, Thursday, June 25 2020

Virtual Meeting via Microsoft Teams 5:30pm

Attending: Naomi Salie, Leanna Hill, Christine Morissette, Hugh Carruthers, Robert Dick, Claudia Copley, Alesha Doran

Regrets: Fallon Lindsay, Cara Gibson

Guests: Renee Cenerini, Julia Dawson, Erica Van Dyk

Standing Agenda

1. Call to Order: 5:35 pm
2. Territorial Acknowledgement: Naomi Salie called from the traditional territories of the T'Souke people, while acknowledging that we work and learn on the traditional territories of the Songhees people.
3. Approval of Agenda: Approved.
4. Adoption of Minutes: Robert Dick moved to accept the minutes of the May Board meeting, and Leanna Hill seconded the motion. Approved.
5. Chair's Remarks: Please see attached written submission by Fallon Lindsay.
6. Executive Director's Report: None
7. Executive Committee Report: Leanna Hill summarized the operational matters discussed at the last committee meeting, including an opportunity for a grant application for \$100,000.
8. Finance Committee Report: Hugh Carruthers reported that going forward, we will have a deficit. Any new monies will help to offset this deficit. Hugh will include a revised budget in future financial reporting. Fallon and Hugh will work on a new format to review side by side with the usual format, at the next Board meeting.



9. Governance Committee Report: None
10. Ecosystems and Facilities Committee Report: 840 Swan rental: Robert Dick reported that the rental house is in poor shape and needs repairs. Need to check in with Jay that we are holding back damage deposit from the previous renters. Leanna emphasized that we need to have a long term plan for the house, as identified in the Strategic Plan.

Nature House Windows: Committee recommends both wood frames and glass for replacement. Robert Dick moved approval of the quote from Allied Glass and contracted carpenter for \$5145, glass \$26, 804.40 +\$31,949.40, seconded by Claudia Copley. Approved. **Note: this vote has been rescinded due to insufficient funds.**

Swan Creek Bridge: Jay reports the bridge is rotting, and needs a new beam, cross. 1001bracing, and handrails. The materials are in hand and the work will be done on site.
11. Donor Relations Committee Report: City of Victoria COVID-19 grant application is being reviewed.
12. Other Business: Leanna Hill recommended that the Human Resources Committee be reopened for the Executive Director hiring process.
13. Adjournment Regular Meeting: 6:22 pm.
14. In Camera: Call to order: 6:24pm.
15. Adjournment In Camera: 7:10 pm.
16. Next Board Meeting Thursday: July 23, 2020.



FALLON LINDSAY