



Minutes of the Annual General Meeting 2016

Swan Lake Christmas Hill Nature Sanctuary Society
3873 Swan Lake Road, Victoria, BC

April 07, 2016 – 5pm

1. **Call to Order:** Chair Joan Cowley called the meeting to order at 5:09pm & welcomed members & guests

2. **Guests and attendees:** Lenora Lee (Audit Partner, KPMG), see attached Registration List - AGM 2016
Minutes taken by: Chantelle Tearoe
Quorum: Yes

3. **Approval of Agenda:**

Motion: "That the agenda for the 2016 Annual General meeting be approved as presented."

Moved: Haji Charani – Voting Card #10

Second: Susan Shortill – Voting Card #11

Carried

4. **Approval of the Minutes of the April 3, 2014 Annual General Meeting:**

Motion: "That the minutes of the Annual General Meeting held April 2, 2015 be approved as presented."

Moved: Brian Warburton – Voting Card #2

Second: Judy Owen – Voting Card #6

Carried

5. **Chair's Report:**

As reported by Joan Cowley, Chair.

6. **Review 2015 Financial Statements:**

Lenora Lee, Audit Partner with KPMG LLP, presented highlights of the Financial Statements. The independent auditor's report states that there are no significant issues or deficiencies and processes are indicative of sound financial management.

Motion: "That final Financial Statements for the fiscal year ending 2015 be adopted as presented."

Moved: Haji Charani – Voting Card #10

Second: Christine Morissette – Voting Card #16

Carried

7. **Resolution to appoint Auditor for Fiscal Year ending 2016:**

Motion: "That the firm KPMG be reappointed as accountant to perform an audit for the fiscal year ending December 31, 2016 and that the Board of Directors be authorized to fix the remuneration for these services."

Moved: Haji Charani – Voting Card #10

Second: Terry Morrison – Voting Card #8

Carried

8. Nominating Committee Report:

As reported by Director, Steve Chang.

The list of Board members going forward for 2016 was distributed.

9. Endowment Fund Report:

As reported by Treasurer, Maureen Butler.

10. Ordinary Resolutions:

Membership Fees:

Motion: "That the Membership Fee will remain at \$35 per year."

Moved Haji Charani – Voting Card #10

Second: Paola Pierossi – Voting Card #17

Carried

*Brian Warburton recognized for 7 years as a Director on the Board.

11. What Lies Ahead....

As reported by Executive Director, Kathleen Burton:

12. Next meeting: April 6th, 2017 – 5pm

13. Adjournment: 6:00pm