



Swan Lake Christmas Hill Nature Sanctuary Society
Minutes of the Board Meeting
Thursday, March 22, 2018, 5:30pm
841 Ralph St. Martelli House

PRESENT: Irina Bazhenova, David Busch, Steve Chang, Joan Cowley, Alesha Doran, Leanna Hill, Karen Hundleby, Christine Morissette, Naomi Salie, Claudia Copley (VNHS),, Kathleen Burton (Executive Director)

REGRETS: Christopher Shelton, Susan Brice (Saanich Council Liaison)

The Society acknowledges that Swan Lake Christmas Hill Nature Sanctuary is located in the traditional territories of the Esquimalt Songhees and Saanich peoples.

Quorum: Yes

MINUTES: Recorded by Kathleen Burton

1. Call to Order: Chair, Joan Cowley, called the meeting to order at 5:35p.m.

2. Approval of Agenda:

Motion: "To approve the Board Meeting Agenda as circulated and amended."

Moved: Christine Morissette **Seconded:** Irina Bazhenova **CARRIED**

3. Adoption of January 25, 2018 Board Meeting Minutes:

Motion: "Minutes of the January 25, 2018 Board Meeting be adopted as presented."

Moved: Christine Morissette **Seconded:** Irina Bazhenova **CARRIED**

4. Acceptance of February 22, 2018 Board Meeting Minutes: No Quorum

Minutes of the February 22, 2018 Board Meeting were accepted for reference purposes.

5. Chair's Remarks (Joan Cowley): The Chair thank Leanna Hill, Vice Chair for Chairing the last Board meeting. She also thank those on the Board who for some tonight's Board meeting will be their last. She then went on to report that at the March 13th Council Meeting, the District of Saanich approved a Management Fee of \$369,750.00 plus a 2% increase to staff wages for a cost of living increase for 2018. It is anticipated that the request for the roof will be reviewed by Council at the April 12, 2018 meeting. The Chair is optimistic it will be approved.



10. Annual General Meeting (Chair, Joan Cowley)

a. Membership Fees

Motion: "To recommend to the Membership that Membership rates remain the same in 2018 at \$35.00 per individual family membership."

Moved: Christine Morissette **Seconded:** David Bush **CARRIED**

11. Treasurer's Report (Treasurer, Naomi Salie): The Treasurer reported that.

The Society has a variety of insurance. Some insurance is held through the District of Saanich where our volunteers are covered under their coverage at no cost. Facility Rental insurance is through All Sport and the Society collects money on some bookings and turn that over once a year to the District. Directors Liability insurance is at a group plan through the Island's Land Trust Alliance. The balance of our insurance costs \$6,356.00 for 2018 and is held on our own through Megson Fitzpatrick. We hold this issuance as outlined in the Land Management Agreement. #17 & #18 it is determined that we at our sole cost and expense have to hold all this insurance.

Motion: "To approve payment to renew the insurance coverage for 2018 at a cost of \$6,356.00."

Moved: Steve Chang **Seconded:** Irina Bazhenova **CARRIED**

12. Other Business

Saanich Time Capsule: Claudia Copley informed the Board that Vicky Saunders, Saanich Councilor requested the Society provide something for the District of Saanich's time capsule project. Discussion took place and it was suggested that staff deliver a package of *Swan Lake Christmas Hill Nature Sanctuary Camus Seeds* and a copy of *From The Ground Up*, by Terry Morrison, as a Society submission to the project.

13. Being no further business the meeting adjourned at 6:18p.m.

14. Next Scheduled Board Meetings:

- o AGM, April 12, 2018
- o April 26, 2018 Regular Board Meeting

Leanna Hill
Board Member Name

Leanna Hill
Board Member Signature

