



BOARD MINUTES

Swan Lake Christmas Hill Nature Sanctuary Society

Thursday, 22 July 2021

Virtual Meeting via Microsoft Teams 5:30 pm

The Society acknowledges with respect the Lkwungen peoples on whose traditional lands and waterways we work, and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.

PRESENT:

Sharon Daly (Vice-Chair),
Mary-Ethel Audley (Secretary)
Hugh Carruthers (Treasurer)
Christine Morissette
Jordan Sandwith
Kalina Noel
Lynn Young
Rick Marshall
Robert Dick

Staff Members: Cara Gibson (Executive Director),

REGRETS: Fallon Lindsay, Carrie Anderson, Claudia Copley

Quorum: Yes

MINUTES: Recorded by Christine Morissette

1. Call to Order: 5:30 pm
2. Territory Acknowledgement: Cara Gibson

3. Approval of Agenda:

Moved by: Mary-Ethel Audley

Seconded: Kalina Noel

Carried Unanimously

4. Adoption of Minutes:

Motion: "Minutes of the 24 June 2021 Board Meeting be adopted as presented."

Moved: Robert Dick

Seconded: Lynn Young

Carried Unanimously

5. Chair's Remarks (Fallon Lindsay)

Sharon reported for Fallon that Terms of Reference for Executive Committee have been prepared and posted in Teams. Please forward any comments directly to Fallon.

6. Executive Director's Report (Cara Gibson) - report on Teams

Cara reported on inconsistencies in the way the CRD is reporting out on the widening and lighting of the Lochside Regional Trail.

7. Executive Committee Report (Fallon Lindsay) - report on Teams

See Agenda item 5.

8. Treasurer's Report (Hugh Carruthers) - report on Teams

Hugh reported that \$60,000 in funds have been received received from the All In One Foundation as per past year. These funds are not included in the annual budget in the event that the funding is not rolled over to the next year.

9. Governance Committee Report (Mary-Ethel Audley) - report on Teams

The work of the committee in 2021 will be to make minor adjustments to Board Manual, and to establish a clear Board recruitment and nomination process.

10. Ecosystems and Facilities Committee Report (Lynn Young) - report on Teams

The Committee is reviewing its Terms of Reference, and this will be followed by a review of the Lochside Regional Trail Plan and the Saanich Management Plan.

11. Community Relations Committee Report (Sharon Daly) - report on Teams

Sharron reported that customer service software may be available in the Fall.



12. Other Business:

Strategic Planning: Sharon facilitated a Board discussion on the Mission and Vision of the Society, based on the feedback received so far. Although the discussion did not go as far as expected, those Directors present felt it was necessarily through and deep. Sharon will meet with a subgroup (Jordan, Robert, Cara) to draft Values for Board feedback.

13. Adjournment Regular Meeting: 6:01 pm

14. In Camera meeting call to order: n/a

15. Adjournment In Camera Meeting: n/a

16. Next Board Meeting: Thursday, 26 August 2021

Fallon Lindsay

Board Member Name

A handwritten signature in blue ink, appearing to read "Fallon Lindsay", written over a horizontal blue line.

Board Member Signature