



## Minutes of the Annual General Meeting 2020

Swan Lake Christmas Hill Nature Sanctuary Society  
3873 Swan Lake Road, Victoria, BC

Oct 15, 2020 – 5:30pm

### 1. Chair's Welcome

Fallon Lindsay, Interim Board Chair, welcomed members, guests, staff and Board to the 2020 AGM. Thank you to Robert Dick for making this virtual meeting possible.

### 2. Territorial Acknowledgment

Fallon Lindsay acknowledged that we work and learn on the traditional lands of the Lekwungen peoples, the first stewards of this land.

### 3. Guests and attendees: Lenora Lee (Audit Partner, KPMG), see attached Registration List - AGM 2020

Minutes taken by: Christine Morissette

Test vote

Motion: To drain swan lake

Moved Fallon Lindsay

Seconded Joan Cowley

### 4. **Call to Order:** Interim Chair Fallon Lindsay called the meeting to order at 5:48pm & welcomed members & guests

Explanation of Microsoft Teams meeting in terms of discussion and voting.

Quorum has been achieved for the meeting.

Fallon Lindsay introduced the staff team (Jay Rastogi, Ben Milligan, Julia Dawson, Erica Van Dyk, Kailene Lillico, Coral Forbes and Cara Gibson)

Introduced the Board as per photos on website (Christine Morissette, Hugh Carruthers, Robert Dick, Naomi Salie, Claudia Copley, Alesha Hayes and Leanna Hill).

Agenda

### 5. **Approval of Agenda:**

**Motion:** That the agenda for the 2020 Annual General meeting be approved as presented.

**Moved:** Haji Charania

**Second:** Joan Cowley

**Carried**

**6. Approval of the Minutes of the April 11, 2019 Annual General Meeting:**

**Motion:** That the minutes of the Annual General Meeting held April 11, 2019 be approved as presented.

**Moved:** Robert Dick

**Second:** Leanna Hill

**Carried**

**7. Chair's Remarks: As reported by Fallon Lindsay, Interim Chair:** Please see appendix.

**8. Auditor's Report**

**Review 2019 Financial Statements:**

Lenora Lee, Audit Partner with KPMG LLP, presented a video report of the Financial Statements. The independent auditor's report states that there are no significant issues or deficiencies and processes are indicative of sound financial management. The Chair thanks KPMG and called for the following motions:

**Motion:** That final Financial Statements for the fiscal year ending 2019 be adopted as presented.

**Moved:** Haji Charania

**Second:** Hugh Carruthers

**Carried**

**Resolution to appoint Auditor for Fiscal Year ending 2020:**

**Motion:** "That the firm KPMG be reappointed as auditors to complete the financial statements for the fiscal year ending 2019 and that the Board of Directors be authorized to fix the remuneration for these services."

**Moved:** Haji Charania

**Second:** Judy Owens

**Carried**

**9. Endowment Fund Report:**

**As reported by Treasurer, Hugh Carruthers:** Please see appendix

## 10. Nominating Committee Report:

**Jordan Sandwith withdrew from running (abdicated).**

**All candidates are joining by acclamation as** there are the same number of candidates as vacancies.

Therefore the new Board members, appointed by acclamation, are Fallon Lindsay, Christine Morissette, Hugh Carruthers, Mary-Ethel Audley, Dan Rieb, Kalina Noel, Lynn Young, Rick Marshall and Sharon Daly. Welcome, everyone!

**Motion:** "That slate presented be acclaimed."

**Moved:** Christine Morissette

**Second:** Mary-Ethel Audley

**Carried**

Motion passed unanimously.

## 11. Ordinary Resolutions:

### **Membership Fees:**

There had been consideration for raising or lowering the membership fees, but there was not enough time to prepare for this. The issue will be brought forward at the Board table, and raised at the April AGM.

**Motion:** That the Membership Fee will remain at \$35 per year.

**Moved:** Leanna Hill

**Second:** Hugh Carruthers

**Carried**

**12.** Next meeting: April 9<sup>th</sup>, 2020 – 5pm

**13.** Adjournment 6:35 pm.